

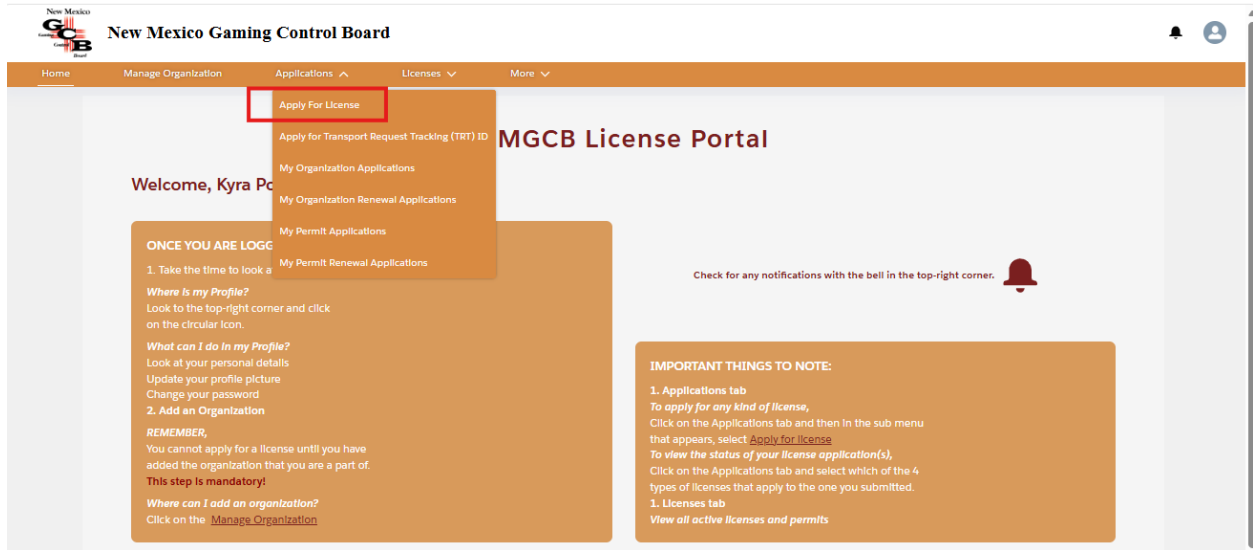
Associated Equipment Manufacturer Intake Application User Guide

This user guide will walk you through submitting an Associated Equipment Manufacturer Application.

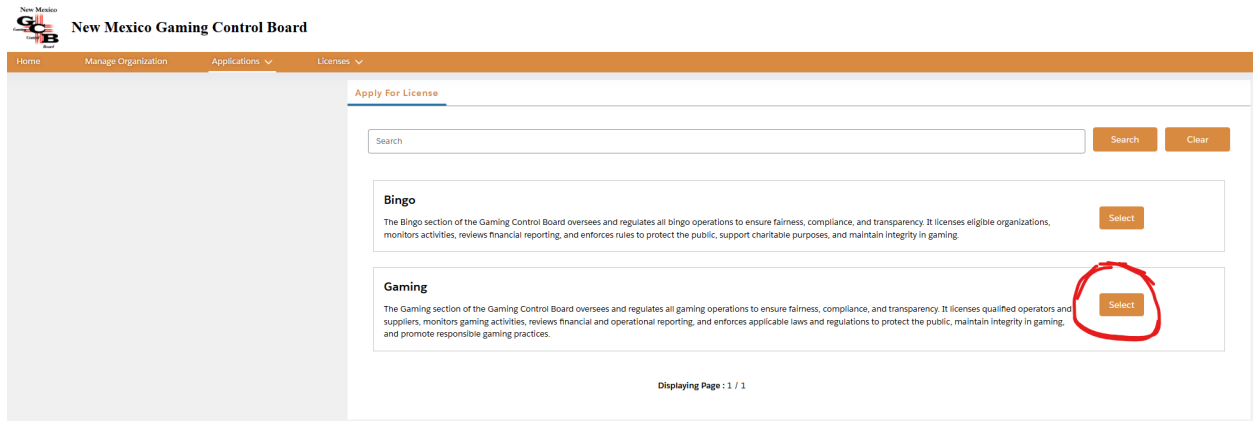
Step 1: Log in to the Portal / External Site via:

<https://nmgcb.my.site.com/gcb/s/login/>

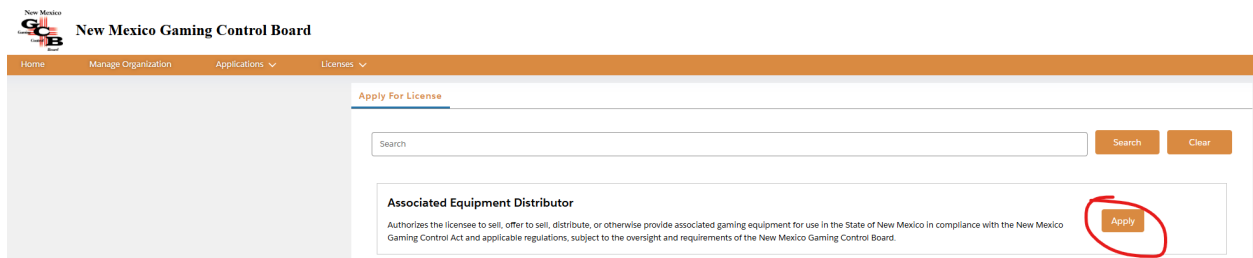
Step 2: Click on Applications -> Apply for License



Step 3: Click Select for 'Gaming Board'



Step 4: Click 'Apply' next to Associated Equipment Manufacturer to launch the application.



Step 5: Specify the 'Profit' Organization for which you would like to apply for this License. **You cannot apply for this license for a Nonprofit Organization.**

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Select Organization

Organization Name	NM Tax ID Number	FEIN	Organization Type	Organization Status	Your Status	Action
Zia Community Education Fund	78-787287-38-7	78-7387837	Nonprofit	Verified	Authorized	Select
New Horizons Learning Foundation of New Mexico		32-7999298	Nonprofit	Verified	Authorized	Select
Desert Phoenix Gaming LLC	95-898958-49-8	84-5894859	Profit	Verified	Authorized	Select
United Gaming	78-980768-97-0	67-8798786	Profit	Verified	Authorized	Select
Desert Mesa Educational Foundation	73-673467-36-7	76-6376734	Nonprofit	Pending Verification	Authorized	Select
Four Corners Enrichment Group	94-009409-49-3	39-9389489	Profit	Verified	Authorized	Select
Enchanted Skies Education Initiative	92-839288-29-8	09-0909109	Profit	Verified	Authorized	Select

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Step 6: First is the Introduction Screen

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Introduction

Every Associated Equipment Manufacturer that intends to manufacture, sell, offer to sell, distribute, or otherwise provide associated gaming equipment for use in this state must complete this application and obtain a license from the State of New Mexico pursuant to the New Mexico Gaming Control Act and applicable regulations prior to engaging in any of these activities. All required application fees and any applicable supplementary background investigation fees must be submitted with this application. Approved licenses are valid for the term established by statute or regulation and are subject to continued compliance with all applicable laws, rules, and requirements of the New Mexico Gaming Control Board.

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Step 7: Next is the Organization Information Screen

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Organization Information

Name of Qualified Organization

Control Number (Assigned by Gaming Control Board)

Desert Phoenix Gaming LLC

* Does the organization do business under different name? If yes, specify DBA and Trade Name.

Yes

No

Mailing Address

* Mailing Address

456 Canyon Roads

* Mailing City

Santa Fe

* Mailing State

New Mexico

* Mailing Zip

87502

* Mailing Country

United States

Is physical address same as mailing address?

Physical Address

* Physical Address

456 Canyon Road

* Physical City

Santa Fe

* Physical State

New Mexico

* Physical Zip

87501

* Physical Country

United States

▼ First Primary Contact Information

* First Contact Name

First Title

* First Contact Phone ((XXX) XXX XXXX)

* First Contact Email

☐ Is primary contact address same as mailing address?

▼ First Primary Contact Address

* Street

* City

* State

New Mexico

* Zip

* Country

United States

▼ Second Primary Contact Information

Second Contact Name

Second Title

Second Phone ((XXX) XXX XXXX)

Second Contact Email

☐ Is primary contact address same as mailing address?

▼ Second Primary Contact Address

Principal Places

* Organization Name

* Address

* City

* State

New Mexico

* Zip

* Country

United States

Save

Step 9: Next is the Licensing History Screen. Based on response, an explanation box will be required.

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Licensing History

*Has the applicant, the applicant's parent company or any other intermediary affiliate of applicant ever applied for a gaming license in this or any other jurisdiction, foreign or domestic, whether or not the license was ever issued? If yes, provide details including jurisdiction, type of license, license number, and dates license held or applied for. You can also upload any associated documents as 'Other Supporting Documents' on the document screen later in the application.

☒ Yes

☐ No

Provide Details

*Has the applicant, the applicant's parent company or any other intermediary affiliate of applicant ever been denied a gaming license, withdrawn a gaming license or had any disciplinary action taken against any gaming license that they have held in this or any other jurisdiction, foreign or domestic? If yes, provide details including jurisdiction, type of action, and date of action. You can also upload any associated documents as 'Other Supporting Documents' on the document screen later in the application.

☐ Yes

☐ No

*Is the applicant, the applicant's parent company or any other intermediary affiliate of applicant in good corporate standing in New Mexico, as certified by the New Mexico State Corporation Commission or its successor agency, the Public Regulation Commission, and in all other states where it is authorized to transact business? If No, provide details. You can also upload any associated documents as 'Other Supporting Documents' on the document screen later in the application.

☐ Yes

☐ No

*Has the applicant, the applicant's parent company or any other intermediary affiliate of applicant ever been charged with, or convicted of, any illegal gaming activity in New Mexico or any other jurisdiction? If yes, provide details including jurisdiction, type of action, and date of action. You can also upload any associated documents as 'Other Supporting Documents' on the document screen later in the application.

☐ Yes

☐ No

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Step 10: Next is the Financial History Screen. Based on response, an explanation box will be required

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*Is the applicant, the applicant's parent company or any other intermediary affiliate of applicant delinquent in the payment of any judgments or tax liabilities due to any governmental agency employee? If yes, provide details. You can upload any associated documents on the document screen later in the application.

☒ Yes

☐ No

Provide Details

*Has the applicant, the applicant's parent company or any other intermediary affiliate of applicant ever held a financial interest in a gambling venture, including but not limited to, a race track, dog track, race horse or dog, lottery, casino, bookmaking operation, internet casino, card room, bingo parlor or pull tabs, whether or not a license to hold such interest was applied for or received? If yes, provide details. You can also upload any associated documents as 'Other Supporting Documents' on the document screen later in the application.

☐ Yes

☐ No

*Has the applicant, the applicant's parent company or any other intermediary affiliate of applicant ever filed a bankruptcy petition, had such a petition filed against it, or had a receiver, fiscal agent, trustee, reorganization trustee or similar person appointed for it? If yes, provide details. You can also upload any associated documents on the document screen later in the application.

☐ Yes

☐ No

*Does the applicant, the applicant's parent company or any other intermediary affiliate of applicant now own, has it ever owned, or does it otherwise derive a benefit from, assets held outside the United States, whether held in the business' name or another name, on its behalf or for another entity, or through other business entities, or in trust, or in any other fashion or status? If yes, provide details. You can also upload any associated documents as 'Other Supporting Documents' on the document screen later in the application.

☐ Yes

☐ No

*Is the applicant, the applicant's parent company or any other intermediary affiliate of applicant currently a party to, or has it ever been a party to, in any capacity, any business trust instrument? If yes, provide details. You can also upload any associated documents as 'Other Supporting Documents' on the document screen later in the application.

☐ Yes

☐ No

*Has a complaint, judgment, consent decree, settlement or other disposition related to a violation of federal, state or similar foreign antitrust, trade or security law or regulation ever been filed or entered against the applicant, the applicant's parent company or any other intermediary affiliate of applicant? If yes, provide details. You can upload any associated documents on the document screen later in the application.

☐ Yes

☐ No

*Has the applicant, the applicant's parent company or any other intermediary affiliate of applicant ever been a party to a lawsuit, either as a plaintiff or defendant, complainant or respondent, or in any other fashion, in this or any other country? If yes, provide details. You can upload any associated documents on the document screen later in the application.

☐ Yes

☐ No

*Has the applicant, the applicant's parent company or any other intermediary affiliate of applicant filed a business tax return in the past three years? If yes, provide details. You can upload any associated documents on the document screen later in the application.

☐ Yes

☐ No

*Is the business a prospective business or has it recently begun operations? If yes, provide details. You can upload any associated documents on the document screen later in the application.

☐ Yes

☐ No

*Is the business a party to a lease? If yes, provide details. You can upload any associated documents on the document screen later in the application.

☐ Yes

☐ No

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Key Personnel

Person who maintains applicant's business records

* Name * Title

* Street

* City * State

* Zip * Country

* Phone Number ((xxx) xxx-xxxx)

☐ Person who prepares applicant's tax returns, government forms & reports same as Person who maintains applicant's business records.

Person who prepares applicant's tax returns, government forms & reports

* Name * Title

* Street

* City * State

* Zip * Country

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Certification

I acknowledge, understand and agree that by applying for and accepting any license, certification, registration, renewal, finding of suitability, or other approval (each a "License") from the New Mexico Gaming Control Board ("Board"), I am certifying to the Board that:

- I have read the Gaming Control Act, Sections 60-2E-1 through 60-2E-61 NMSA 1978 ("Act") and administrative rules, plans and policies adopted or approved by the Board (collectively "Rules"), and I understand the requirements of the Act and Rules.
- I have read the minimum internal controls established or approved by the Board for use by the gaming operator licensee ("Licensee") for which I am a key person, and I understand the requirements of the minimum internal controls, OR, I certify that the minimum internal control requirements do not apply to my job duties.
- I have read the compulsive gambling assistance plan required by the Act and Board rules and approved by the Board for use by the Licensee, and I understand the requirements of the compulsive gambling assistance plan, OR, I certify that the compulsive gambling assistance plan requirements do not apply to my job duties.
- I understand and agree that, as a key person, I am responsible for the Licensee's compliance with the Act and Rules including, where applicable to my job duties, the minimum internal controls and compulsive gambling assistance plan.
- I am signing this Certification with the knowledge that the Licensee and I will be subject to disciplinary action, including fines and/or revocation or suspension of the License, for failure to comply with the Act or Board rules including, where applicable to my job duties, requirements of the minimum internal controls and compulsive gambling assistance plan.

*Full Legal Name

*Date

Signature

Save Signature

Clear

Save for later

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Step 16: Last is the Confirmation Screen

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Your application has been submitted successfully.
Application Number : PAB-000000327

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