

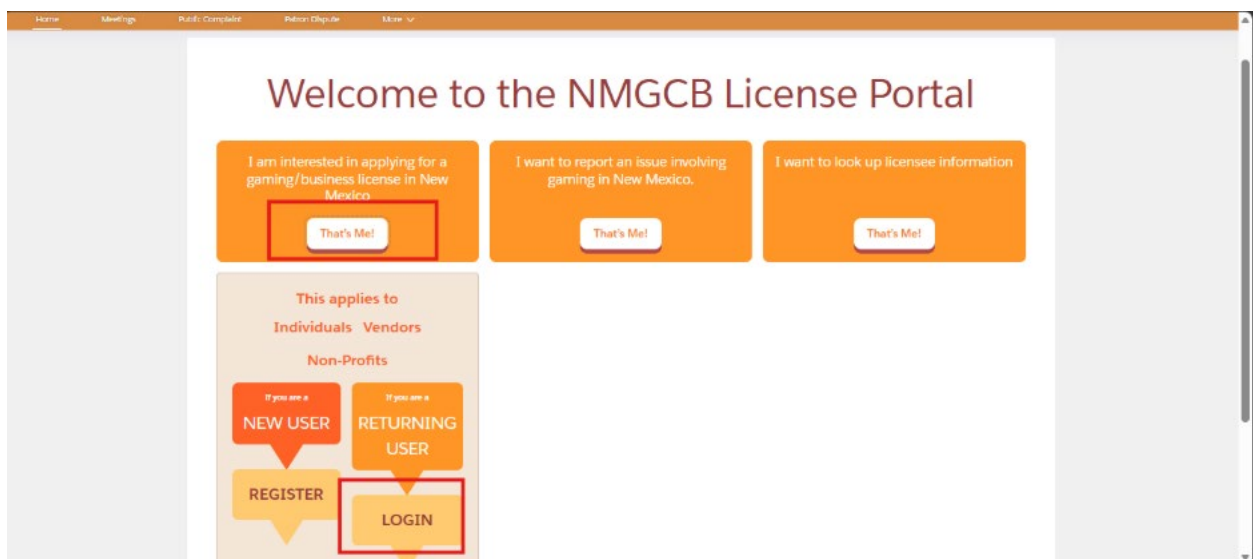
Bingo Manufacturer Technical Document

This user guide will walk you through submitting an Intake Bingo Manufacturer Application.

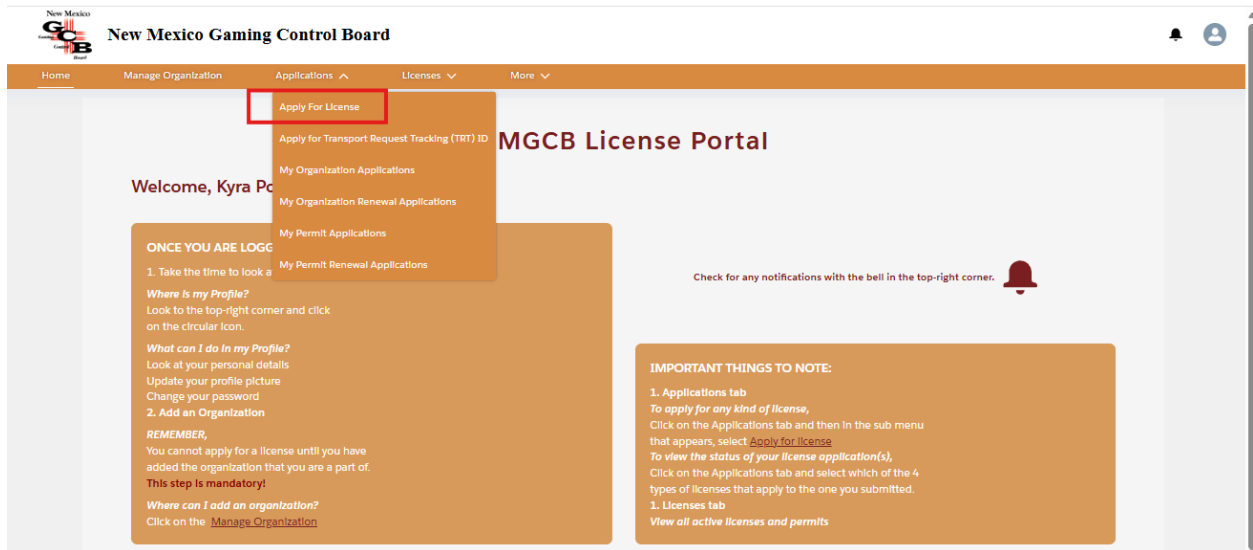
Step 1: Log in to the Portal / Experience Cloud Site via:

<https://nmgcb.my.site.com/gcb/s/>

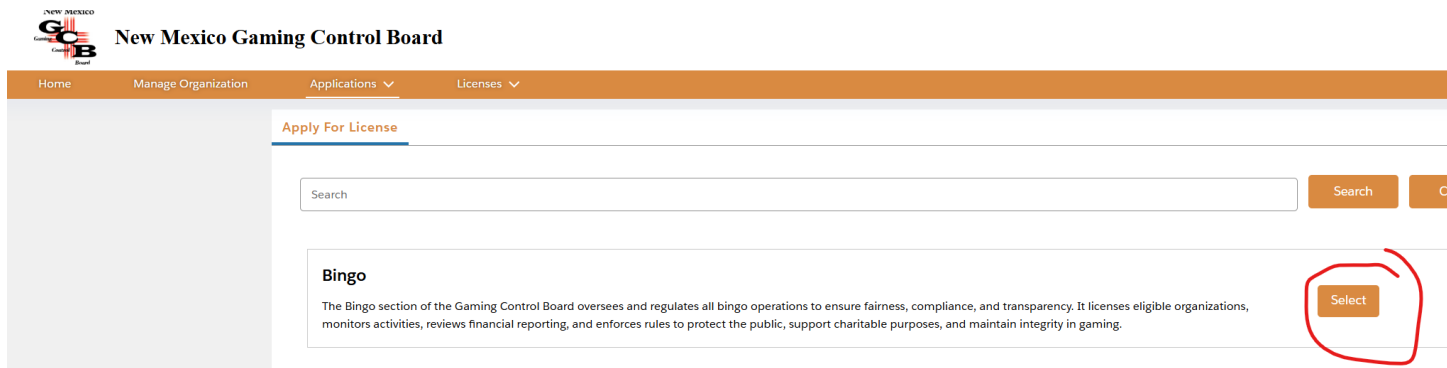
Step 2: Click the "That's Me!" button, then click "Login".



Step 3: Click on the Application dropdown and select 'Apply for License'



Step 4: Click 'Select' on the far-right side of Bingo. This is the Board where the Application sits under.



Step 5: Click 'Apply' on the far right side of 'Bingo Manufacturer' to launch the application.

New Mexico Gaming Control Board

Home
Manage Organization
Applications
Licenses

Apply For License

Bingo Distributor

Bingo Distributor provides reliable, high-quality distribution services for FMCO products, ensuring efficient supply, timely delivery, and strong market reach. We support retailers with consistent stock availability, competitive pricing, and dedicated service to help grow sales and customer satisfaction.

Bingo License

A New Mexico Bingo Operator License authorizes qualified nonprofit or charitable organizations to conduct bingo games and other related games of chance in accordance with the state's Bingo and Raffle Act. Issued and regulated by the New Mexico Gaming Control Board, this license ensures that all gaming activities are conducted fairly, transparently, and for lawful fundraising purposes. It helps maintain compliance with state laws and promotes responsible gaming practices.

Bingo Manufacturer

A New Mexico Bingo Manufacturer License authorizes businesses to produce, supply, or distribute bingo equipment, materials, and related gaming products in compliance with the state's Bingo and Raffle Act. Regulated by the New Mexico Gaming Control Board, this license ensures that all manufactured items meet security, integrity, and quality standards required for lawful gaming operations.

Staff Permit

The New Mexico Bingo Staff Permit allows qualified individuals to perform essential operational roles—such as callers, cashiers, floor workers, and game supervisors—within licensed bingo activities. This permit ensures that all staff members undergo proper vetting and maintain compliance with state regulations governing charitable gaming.

Displaying Page : 1 / 1

Step 6: Please specify for which Organization you are applying for this License. Click 'Select' to specify the Organization, Profit ONLY. **Please note, you cannot apply for a Bingo Distributor license for a Nonprofit Organization.**

New Mexico Gaming Control Board

Home
Manage Organization
Applications
Licenses

Select Organization

Organization Name	NM Tax ID Number	FEIN	Organization Type	Organization Status	Your Status	Action
Zia Community Education Fund	78-787287-38-7	78-7387837	Nonprofit	Verified	Authorized	Select
New Horizons Learning Foundation of New Mexico		32-7999298	Nonprofit	Verified	Authorized	Select
Desert Phoenix Gaming LLC	95-858958-49-8	84-5894859	Profit	Verified	Authorized	Select
United Gaming	78-980768-97-0	67-6798786	Profit	Verified	Authorized	Select
Desert Mesa Educational Foundation	73-673467-36-7	78-6376734	Nonprofit	Pending Verification	Authorized	Select
Four Corners Enrichment Group	94-009409-49-3	39-9389489	Profit	Verified	Authorized	Select
Enchanted States Education Initiative	92-639288-28-8	09-0909109	Profit	Verified	Authorized	Select

Step 7: This will launch the application, with the first screen being the Introduction Screen.

New Mexico Gaming Control Board

Home
Manage Organization
Applications
Licenses

Bingo Manufacturer Intake Application

- Introduction
- Organization Information
- Organization Address
- Principal Person
- Client Information
- Questions
- Certification
- Upload Documents
- Payment
- Confirmation

Introduction

Every Manufacturer that intends to sell, offer to sell, or otherwise provide bingo supplies for use in this state must complete this application and obtain a License from the State of New Mexico pursuant to the New Mexico Bingo and Raffle Act prior to engaging in any of these activities. An application fee of \$200 plus a \$100 supplementary background fee (\$300 total) must be paid with this Application. Approved licenses are valid for three years.

Step 8: Next is the Organization Information Screen

New Mexico
SGCB
New Mexico Gaming Control Board

HomeManage OrganizationApplications ▾Licenses ▾

Introduction

Organization Information

Organization Address

Principal Person

Client Information

Questions

Certification

Upload Documents

Payment

Confirmation

Bingo Manufacturer Intake Application

Organization Information

Organization Information

Name of Qualified Organization

Desert Phoenix Gaming LLC

Does the organization do business under different name? If yes, specify DBA and Trade Name.

☐ Yes ☒ No

Mailing Address

Mailing Address

456 Canyon Roads

Mailing City

Santa Fe

Mailing State

New Mexico

Mailing Zip

87502

Mailing Country

United States

☐ Is physical address same as mailing address?

Physical Address

Physical Address

456 Canyon Road

Physical City

Santa Fe

Physical State

New Mexico

Physical Zip

87501

Physical Country

United States

* Business Phone ((XXX) XXX-XXXX)

(123) 456-7893

* Business Email

dpgaming@email.com

FEIN (XX-XXXXXXX)

84-5894859

NM State Tax ID Number (XX-XXXXXX-XX-X)

95-898958-49-8

Type of Business Structure

Limited Liability Company

State of Creation of Business Entity

Maryland

Date of Qualification to conduct business in New Mexico (IF CORPORATION, PROVIDE CERTIFICATE OF AUTHORITY OR EQUIVALENT ISSUED BY NEW MEXICO SECRETARY OF STATE)

02-24-2026

* List all states where business entity is authorized to conduct business.

▼ Contact Information

* Contact Name

* Contact Phone

* Contact Email

Previous

Next

Step 9: Next is the Organization Address Screen. Click Add New to add an entry. You also have the ability to view, edit, or delete existing line item(s).

New Mexico
Gaming
Control Board

New Mexico Gaming Control Board

Home

Manage Organization

Applications

Licenses

Bingo Manufacturer Intake Application

Introduction

Organization Information

Organization Address

Principal Person

Client Information

Questions

Certification

Upload Documents

Payment

Confirmation

Organization Address

List all principal places of business for the past 10 years of business.

Principal Places

Organization Name	Address	
Enchantment Gaming Group	456 Canyon Road, Santa Fe, NM 87501, US	👁️ ✎️ 🗑️
Gaming Group	1890 Sunrise Canyon Dr, Santa Fe, NM 87507, US	👁️ ✎️ 🗑️
Desert Canyons	123 streets, Santa Fe, NM 87002, US	👁️ ✎️ 🗑️

Page 1 of 1

Previous

Next

Save for later

* Organization Name

 New Mexico Gaming Control Board

Principal Person

✓ State the principal person with overall responsibility for operation/control of the business.

*First Name	Middle Name
*Last Name	*Title
*Daytime Phone Number (XXX) XXX-XXXX	
*Residential Address	
*Residential City	*Residential State
	New Mexico
*Residential Country	*Residential Zip
United States	

[Save for later](#)[Previous](#)

Next

 New Mexico Gaming Control Board

Client Information

List of clients, name, address and telephone number of those you currently conduct business with in the State of New Mexico.

Client Information

Add New

Organization Name	License Number	Phone Number	
No data available			

[Save for later](#)[Previous](#)

Next

Upon Searching for New Mexico Licensed Operators, the rest of the fields will auto-populate.

Client Information

Search New Mexico Licensed Operators by

- ☒ License Number
☐ License Holder Name

* Search New Mexico Licensed Operators

B002	
Organization Name	License Number
NMGCB Charity	B002
Street	
3700 Capital Cir	
City	State
Silver City	NM
Zip	Country
35214	US
Phone Number	
2016478456	

Save

Step 12: Next is the Questions Screen. For any 'Yes' answers, an explanation box will be required.

New Mexico
Gaming
Control Board

New Mexico Gaming Control Board

[Home](#)[Manage Organization](#)[Applications](#)[Licenses](#)

Bingo Manufacturer Intake Application

Introduction

Organization Information

Organization Address

Principal Person

Client Information

Questions

Certification

Upload Documents

Payment

Confirmation

Questions

* Is the applicant, the applicant's parent company, or any other intermediary affiliate of the applicant in good corporate standing in New Mexico, as certified by the New Mexico Secretary of State? If yes, provide details. You can upload any associated documents on the document screen later in the application.

☒ Yes ☐ No

Provide Details

* Is the applicant, the applicant's parent company, or any other intermediary affiliate of the applicant in corporate good standing in all other states where it is authorized to transact business? If no, provide details.

☒ Yes ☐ No

* Has the applicant, the applicant's parent company, or any other intermediary affiliate of the applicant ever applied for a gaming license in this or any other jurisdiction, foreign or domestic, whether or not the license was ever issued? If yes, provide details including jurisdiction, type of license, license number, and dates held or applied for.

☐ Yes ☒ No

* Has the applicant, the applicant's parent company, or any other intermediary affiliate of the applicant filed federal business tax returns in the past three years? If yes, attach all business tax returns filed in the past three years. You can upload any associated documents on the document screen later in the application.

☐ Yes ☒ No

* Has the applicant, the applicant's parent company, or any other intermediary affiliate of the applicant ever been denied a gaming license, withdrawn a gaming license, or had any disciplinary action taken against any gaming license that they have held in this or any other jurisdiction, foreign or domestic? If yes, please complete the Gaming License Actions Table (including jurisdiction, charge, type of action, and date of action).

☐ Yes ☒ No

* Has the applicant, the applicant's parent company, or any other intermediary affiliate of the applicant filed state business tax returns in the past three years? If yes, attach all business tax returns filed in the past three years. You can upload any associated documents on the document screen later in the application.

☐ Yes ☒ No

* Is the applicant, the applicant's parent company, or any other intermediary affiliate of the applicant filed any business tax return extensions in the past three years? If yes, attach any requests for extension. You can upload any associated documents on the document screen later in the application.

☐ Yes ☒ No

* Is the applicant, the applicant's parent company, or any other intermediary affiliate of the applicant delinquent in the payment of any judgments or tax liabilities due to any governmental agency anywhere? If yes, attach any documents to prove the settlement or resolution of the delinquency. You can upload any associated documents on the document screen later in the application.

☐ Yes ☒ No

Step 13: Next is the Certification Screen

New Mexico Gaming Control Board

HomeManage OrganizationApplicationsLicenses

Bingo Manufacturer Intake Application

Introduction

Organization Information

Organization Address

Principal Person

Client Information

Questions

Certification

Upload Documents

Payment

Confirmation

Certification

I acknowledge, understand and agree that by applying for and accepting any license, certification, staff permit, renewal, or other approval (each a "License") from the New Mexico Gaming Control Board ("Board"), I am certifying to the Board that: 1. I have read the Bingo & Raffle Act, Sections 60-2F-1 through 60-2F-26 NMSA 1978 ("Act") and administrative rules adopted or approved by the Board (collectively "Rules"), and I understand the requirements of the Act and Rules. 2. I understand and agree that, as a licensee, I am responsible for the compliance with the Act and Rules including, where applicable to my job duties. 3. I am signing this Certification with the knowledge that I will be subject to disciplinary action, including fines and/or revocation or suspension of the License, for failure to comply with the Act or Board rules including, where applicable to my job duties.

* Principal Person's Printed Name

Date

03-19-2025

Signature of Principal Person

Save Signature

Clear

Save for later

Previous

Next

Step 14: Next is the Upload Documents Screen. Click the blue button to upload the mandatory file(s).

New Mexico Gaming Control Board

HomeManage OrganizationApplicationsLicenses

Bingo Manufacturer Intake Application

Introduction

Organization Information

Organization Address

Principal Person

Client Information

Questions

Certification

Upload Documents

Payment

Confirmation

Upload Documents

☐ Show only notary documents

☐ Show only downloadable documents

Document Name	Document Description	Uploaded Files
*Certificate of Authority	An official certificate issued by the New Mexico Secretary of State authorizing a business to operate in New Mexico.	
*Balance Sheet & Profit and Loss Statement	Upload Balance Sheet and Profit and Loss Statements for the last three financial years for the applicant and, where applicable, its parent company and intermediary affiliates.	
All Supporting Documents	Any supporting documents including written explanations for any "Yes" responses on regulatory history questions	
*Description of Bingo Supplies	A complete description of each type of bingo supplies intended to be manufactured, distributed, or supplied in New Mexico, or for use in New Mexico.	
*Notarized Affirmation	Signed and notarized affirmation and consent form	

Size

Select an Option

Page 1 of 1

Page

1

Save for later

Previous

Next

Step 15: Next is the Payment Screen. Specify 'Mode of Payment' then click Pay & Submit

The screenshot shows the New Mexico Gaming Control Board website. The header includes the logo and navigation links: Home, Manage Organization, Applications, and Licenses. The main content area is titled "Bingo Manufacturer Intake Application". On the left, a vertical list of steps is shown, with "Payment" highlighted. The "Payment" section on the right contains a text box with instructions: "Select your mode of payment and click 'Pay and Submit' to input your payment information. Payments made with a Visa or Mastercard will be charged a 2.5% transaction fee. This is a fee imposed directly by the bank, and no portion of the fee is paid to or collected by the NMGCB. Payments made by e-check will not result in any transaction fee." Below this is a dropdown menu labeled "Mode Of Payment". The total amount to be paid is displayed as \$300, consisting of a \$200 Application Fee and a \$100 Supplementary Background Fee. A note instructs the user to click the "Pay & Submit" button. At the bottom right, there are "Previous" and "Pay and Submit" buttons.

New Mexico
Gaming Control Board

Home Manage Organization Applications Licenses

Bingo Manufacturer Intake Application

- Introduction
- Organization Information
- Organization Address
- Principal Person
- Client Information
- Questions
- Certification
- Upload Documents
- Payment**
- Confirmation

Payment

Select your mode of payment and click "Pay and Submit" to input your payment information.
Payments made with a Visa or Mastercard will be charged a 2.5% transaction fee. This is a fee imposed directly by the bank, and no portion of the fee is paid to or collected by the NMGCB. Payments made by e-check will not result in any transaction fee.

* Mode Of Payment

The amount to be paid is **\$300 (Application Fee \$200 + Supplementary Background Fee \$100)**
Please click the **Pay & Submit** button to proceed with the payment.

Previous Pay and Submit

Step 16: Last is the Confirmation Screen.

The screenshot shows the New Mexico Gaming Control Board website. The header includes the logo and navigation links: Home, Manage Organization, Applications, and Licenses. The main content area is titled "Bingo Manufacturer Intake Application". On the left, a vertical list of steps is shown, with "Confirmation" highlighted. The "Confirmation" section on the right contains a message: "Your application has been submitted successfully. Application Number : PAR-0000000324". Below this message is a "Back to Home" button.

New Mexico
Gaming Control Board

Home Manage Organization Applications Licenses

Bingo Manufacturer Intake Application

- Introduction
- Organization Information
- Organization Address
- Principal Person
- Client Information
- Questions
- Certification
- Upload Documents
- Payment
- Confirmation**

Confirmation

Your application has been submitted successfully.
Application Number : PAR-0000000324

Back to Home