

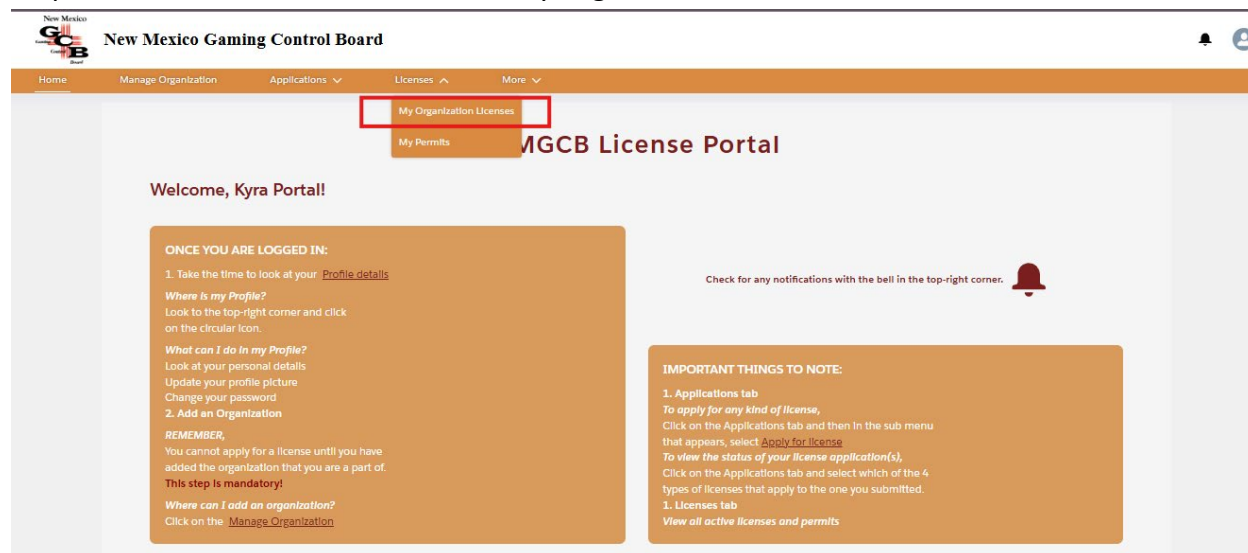
Bingo Manufacturer Renewal Application Technical Document

This document will walk the portal / guest user through renewing their Bingo Manufacturer License.

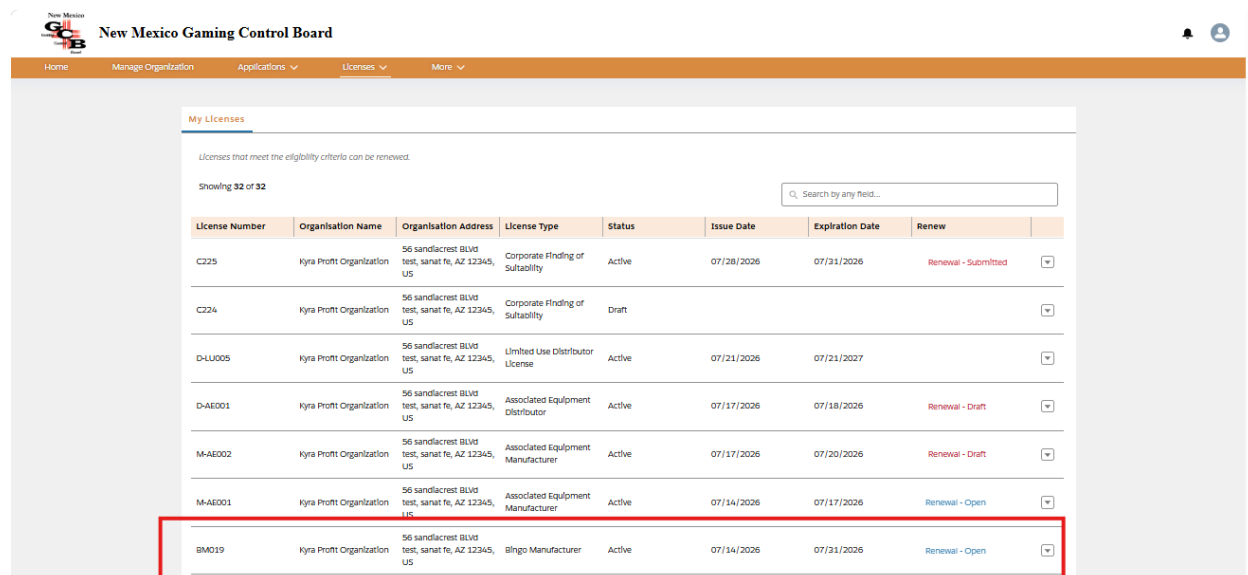
Step 1: Log in to the External Site / Portal via:

<https://nmgcb.my.site.com/gcb/s/login/>

Step 2: Click on 'Licenses', then select 'My Organization Licenses'



Step 3: This screen will show all Licenses for the logged in portal / guest user. The Licenses which fall within the Renewal Window will have a 'Renew Open' button present as shown below:



Click on the 'Renew' button to launch the Renewal Application for 'Bingo Manufacturer'.

Step 4: First is the Introduction Screen. Upon carefully reading the information, click Next to proceed.

New Mexico
Gaming Control Board

Home Manage Organization Applications Licensures

Bingo Manufacturer Renewal Application

- Introduction
- Organization Information
- Questions
- Renewal Questions
- Certification
- Upload Documents
- Payment
- Confirmation

Introduction

Every Distributor and Manufacturer that intends to sell, offer to sell, or otherwise provide bingo supplies for use in this state must complete this application and obtain a License from the State of New Mexico pursuant to the New Mexico Bingo and Raffle Act prior to engaging in any of these activities. An application fee of \$200 plus a \$100 supplementary background fee (\$300 total) must be paid with this application. Approved licenses are valid for three years.

Next

Step 5: Next is the Organization Information Screen. The information on this screen will be pre-populated from the Intake Application. You will have the ability to modify some fields. Click Next to proceed.

Bingo Manufacturer Renewal Application

- Introduction
- Organization Information
- Organization Address
- Principal Person
- Client Information
- Questions
- Renewal Questions
- Certification
- Upload Documents
- Payment
- Confirmation

Organization Information

Organization Information

Name of Qualified Organization
Enchanted Skies Education Initiative

* Does the organization do business under different name? If yes, specify DBA and Trade Name.
☐ Yes ☒ No

Mailing Address

* Mailing Address
780 Zia Pueblo Ways

* Mailing City Farmington * Mailing State New Mexico

* Mailing Zip 87402 * Mailing Country United States

☒ Is physical address same as mailing address?

* Business Phone (XXX) XXX-XXXX (949) 403-9403 * Business Email em@gcb.com

FEIN (XX-XXXXXXX) 09-0909109 NM State Tax ID Number (XX-XXXXXX-XX-X) 92-839288-29-8

Type of Business Structure
Partnership

State of Creation of Business Entity
Maryland

Date of Qualification to conduct business in New Mexico (If CORPORATION, PROVIDE CERTIFICATE OF AUTHORITY OR EQUIVALENT ISSUED BY NEW MEXICO SECRETARY OF STATE)
03-31-2026

Contact Information

* Contact Name Taylor Boone * Contact Phone (934) 898-3483

* Contact Email tb@gmail.com

Previous Next

Step 6: Next is the Organization Address Screen.

Bingo Manufacturer Renewal Application

Introduction

Organization Information

Organization Address

Principal Person

Client Information

Questions

Renewal Questions

Certification

Upload Documents

Payment

Confirmation

Organization Address

List all principal places of business for the past 10 years of business.

Principal Places

Add New

Organization Name	Address	
Southwest Academic Advancement Society	4021 Turquoise Trail SE, Rio Rancho, NM 87124, US	👁️ ✎️ 🗑️
test	test, test, NM 78678, US	👁️ ✎️ 🗑️
Academy3	rt south, Santa fe, NM 54636, US	👁️ ✎️ 🗑️

Page 1 of 1

Save for later

Previous

Next

If there are any or additional principal places of business for the past 10 years of business, click on 'Add New' to add an entry to the table.

Step 7: Next is the Principal Person Screen. Add the principal person's who has overall responsibility for operation/control of the business on this screen.

Bingo Manufacturer Renewal Application

Introduction

Organization Information

Organization Address

Principal Person

Client Information

Questions

Renewal Questions

Certification

Upload Documents

Payment

Confirmation

Principal Person

State the principal person with overall responsibility for operation/control of the business.

* First Name

Middle Name

* Last Name

* Title

* Daytime Phone Number ((XXX) XXX-XXXX)

* Residential Address

* Residential City

* Residential State

New Mexico

* Residential Country

* Residential Zip

United States

Save for later

Previous

Next

Step 8: Next is the Client Information Screen

Bingo Manufacturer Renewal Application

Introduction

Organization Information

Organization Address

Principal Person

Client Information

Questions

Renewal Questions

Certification

Upload Documents

Payment

Confirmation

Client Information

List of clients, name, address and telephone number of those you currently conduct business with in the State of New Mexico.

Client Information

Add New

Organization Name	License Number	Phone Number	
Smith Charity	B005	2541254125	  
Smith Charity	B005	2541254125	  

Page 1 of 1

Save for later

Previous

Next

Click 'Add New' to add an entry of those individuals whom you currently conduct business with in the State of New Mexico.

Upon clicking Add New, a pop up will appear. Based on the selection, additional fields will appear.

Client Information

Search New Mexico Licensed Operators by

- ☐ License Number
☐ License Holder Name

Save

Upon making either selection, below fields will be displayed

Client Information

Search New Mexico Licensed Operators by

- ☒ License Number
☐ License Holder Name

* Search New Mexico Licensed Operators

Organization Name

License Number

Street

City

State

Zip

Country

Phone Number

Save

Step 9: Next is the Questions Screen. Based on responses, additional text boxes will appear requesting additional information.

Bingo Manufacturer Renewal Application

Introduction

Organization Information

Organization Address

Principal Person

Client Information

Questions

Renewal Questions

Certification

Upload Documents

Payment

Confirmation

Questions

* Is the applicant, the applicant's parent company, or any other intermediary affiliate of the applicant in good corporate standing in New Mexico, as certified by the New Mexico Secretary of State? If yes, provide details. You can upload any associated documents on the document screen later in the application.

☒ Yes ☐ No

Provide Details

* Is the applicant, the applicant's parent company, or any other intermediary affiliate of the applicant in corporate good standing in all other states where it is authorized to transact business? If no, provide details.

☐ Yes ☐ No

* Has the applicant, the applicant's parent company, or any other intermediary affiliate of the applicant ever applied for a gaming license in this or any other jurisdiction, foreign or domestic, whether or not the license was ever issued? If yes, provide details including jurisdiction, type of license, license number, and dates held or applied for.

☐ Yes ☐ No

* Has the applicant, the applicant's parent company, or any other intermediary affiliate of the applicant filed federal business tax returns in the past three years? If yes, attach all business tax returns filed in the past three years. You can upload any associated documents on the document screen later in the application.

☐ Yes ☐ No

* Has the applicant, the applicant's parent company, or any other intermediary affiliate of the applicant ever been denied a gaming license, withdrawn a gaming license, or had any disciplinary action taken against any gaming license that they have held in this or any other jurisdiction, foreign or domestic? If yes, please complete the Gaming License Actions Table (including jurisdiction, charge, type of action, and date of action).

☐ Yes ☐ No

* Has the applicant, the applicant's parent company, or any other intermediary affiliate of the applicant filed state business tax returns in the past three years? If yes, attach all business tax returns filed in the past three years. You can upload any associated documents on the document screen later in the application.

☐ Yes ☐ No

* Is the applicant, the applicant's parent company, or any other intermediary affiliate of the applicant filed any business tax return extensions in the past three years? If yes, attach any requests for extension. You can upload any associated documents on the document screen later in the application.

☐ Yes ☐ No

* Is the applicant, the applicant's parent company, or any other intermediary affiliate of the applicant delinquent in the payment of any judgments or tax liabilities due to any governmental agency anywhere? If yes, attach any documents to prove the settlement or resolution of the delinquency. You can upload any associated documents on the document screen later in the application.

☐ Yes ☐ No

Step 10: Next is the Renewal Questions Screen. Based on responses, additional fields will appear.

Bingo Manufacturer Renewal Application

Introduction

Organization Information

Organization Address

Principal Person

Client Information

Questions

Renewal Questions

Certification

Upload Documents

Payment

Confirmation

Renewal Questions

* Since last licensure or renewal, is the licensee in good corporate standing in New Mexico as certified by the Public Regulation Commission?

☐ Yes ☒ No

* Since last licensure or renewal, has your organization been involved in any civil litigation (including bankruptcies), government administrative actions (including tax related matters, liens, or investigations by any regulatory body), or been delinquent in the filing of any tax return or the payment of any taxes, interest, or penalty due to any taxing agency?

☐ Yes ☒ No

* Since last licensure or renewal, is the licensee delinquent in the payment of any judgments or tax liabilities due to any governmental agency in this state or any other jurisdiction?

☒ Yes ☐ No

Provide details

* Since last licensure or renewal, has licensee been issued a gambling citation, been convicted of a gambling offense, fraud, theft or embezzlement, or had a license related to gambling/gambling supplies revoked or suspended under the laws of this state or any other jurisdiction?

☒ Yes ☐ No

Provide the name of the jurisdiction, the date and description of the citation and/or the name of the court, the date of the conviction or administrative ruling and the statute or ordinance:

* Since last licensure or renewal, has any agent or employee of the licensee ever been convicted of any gambling offense, fraud, theft or embezzlement in New Mexico or elsewhere, or served with a summons for violations of bingo or gambling licensing laws?

☐ Yes ☐ No

If licensee is a distributor, please list all manufacturers since licensure or last renewal from whom it will purchase bingo equipment.

Save for later

Previous

Next

Step 11: Next is the Certification Screen.

Please note: Applicant MUST click 'Save Signature' upon signing in the signature block to store the signature on the Application.

Bingo Manufacturer Renewal Application

Introduction

Organization Information

Organization Address

Principal Person

Client Information

Questions

Renewal Questions

Certification

Upload Documents

Payment

Confirmation

Certification

I acknowledge, understand and agree that by applying for and accepting any license, certification, staff permit, renewal, or other approval (each a "License") from the New Mexico Gaming Control Board ("Board"), I am certifying to the Board that: 1. I have read the Bingo & Raffle Act, Sections 60-2F-1 through 60-2F-26 NMSA 1978 ("Act") and administrative rules adopted or approved by the Board (collectively "Rules"), and I understand the requirements of the Act and Rules. 2. I understand and agree that, as a licensee, I am responsible for the compliance with the Act and Rules including, where applicable to my job duties. 3. I am signing this Certification with the knowledge that I will be subject to disciplinary action, including fines and/or revocation or suspension of the License, for failure to comply with the Act or Board rules including, where applicable to my job duties.

* Principal Person's Printed Name

Date

04-15-2026

Signature of Principal Person

Save Signature

Clear

Save for later

Previous

Next

Step 12: Next is the Upload Documents Screen. Click the blue Upload button to upload file(s). Applicant has ability to upload multiple files per document line item.

Bingo Manufacturer Renewal Application

Introduction

Organization Information

Organization Address

Principal Person

Client Information

Questions

Renewal Questions

Certification

Upload Documents

Payment

Confirmation

Upload Documents

☐ Show only notary documents

☐ Show only downloadable documents

Document Name	Document Description	Uploaded Files
* Certificate of Authority	Certificate from NM Public Regulation Commission (If corporation)	
All Supporting Documents	Any supporting documents including written explanations for any 'Yes' responses on regulatory history questions	
* Description of Bingo Supplies	A complete description of each type of bingo supplies intended to be manufactured, distributed, or supplied in New Mexico, or for use in New Mexico.	
* Notarized Affirmation	Signed and notarized affirmation and consent form	

Size

Select an Option

Page 1 of 1

Page

1

Save for later

Previous

Next

Step 13: Next is the Payment Screen. This shows the breakdown of the Amount to be paid. Click Pay & Submit to proceed.

Bingo Manufacturer Renewal Application

✓ Introduction

✓ Organization Information

✓ Organization Address

✓ Principal Person

✓ Client Information

✓ Questions

✓ Renewal Questions

✓ Certification

✓ Upload Documents

● Payment

● Confirmation

Payment

Select your mode of payment and click "Pay and Submit" to Input your payment Information.
Payments made with a Visa or Mastercard will be charged a 2.5% transaction fee. This is a fee imposed directly by the bank, and no portion of the fee is paid to or collected by the NMGC. Payments made by e-check will not result in any transaction fee.

The amount to be paid is \$ (\$200(Renewal Fee)+\$null(Renewal Supplementary Fee)+ \$null(\$null(Fixed Fee) + \$null(Late Fee Per Day) * 82(Number Of Days))

Please click the Pay & Submit button to proceed with the payment.

Previous

Pay and Submit

Step 14: Upon successful payment, Applicant will see the Confirmation Screen.

Bingo Manufacturer Renewal Application

✓ Introduction

✓ Organization Information

✓ Organization Address

✓ Principal Person

✓ Client Information

✓ Questions

✓ Renewal Questions

✓ Certification

✓ Upload Documents

✓ Payment

● Confirmation

Confirmation

Your application has been submitted successfully.
Application Number : PAR-0000000423

Back to Home