

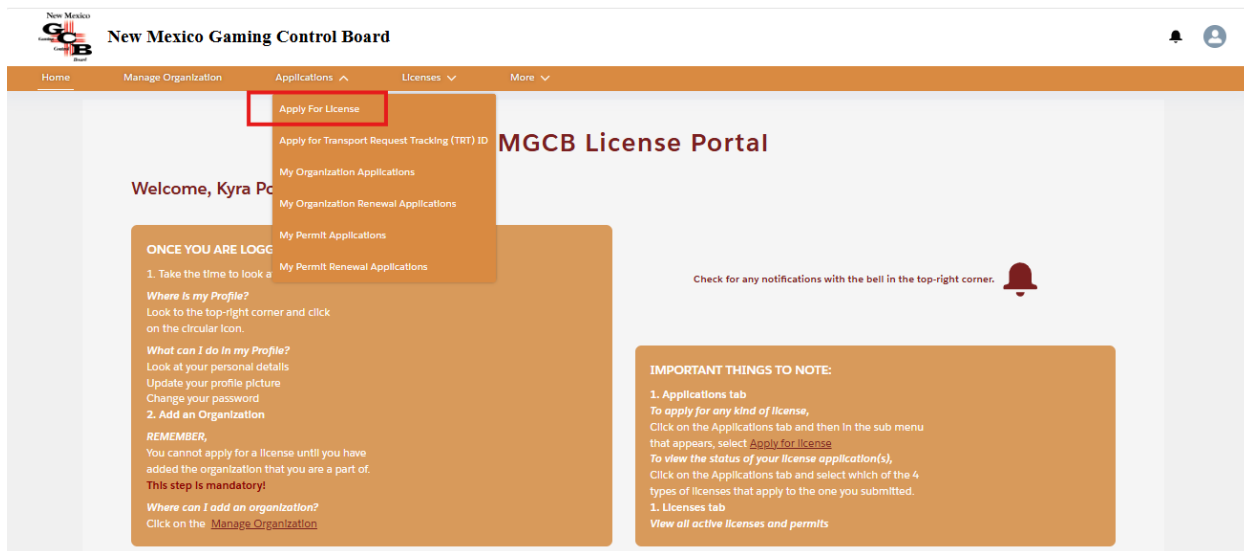
Limited Use Distributor License Intake Application User Guide

This user guide will walk you through submitting a Limited Use Distributor License Intake Application.

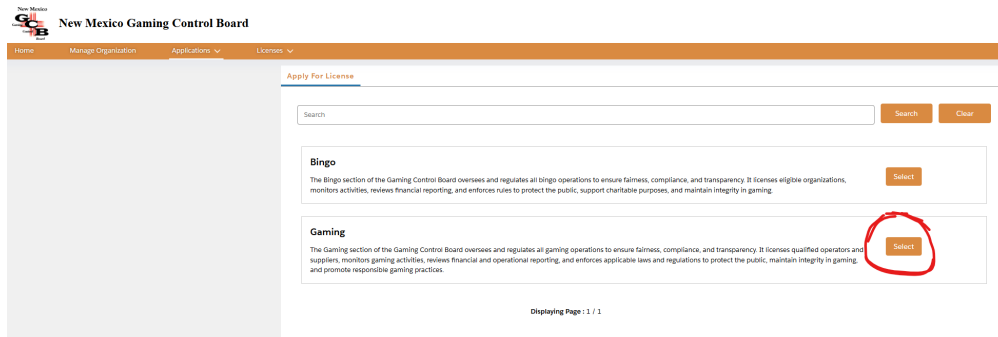
Step 1: Log in to the Portal / External Site via:

<https://nmgcb.my.site.com/gcb/s/login/>

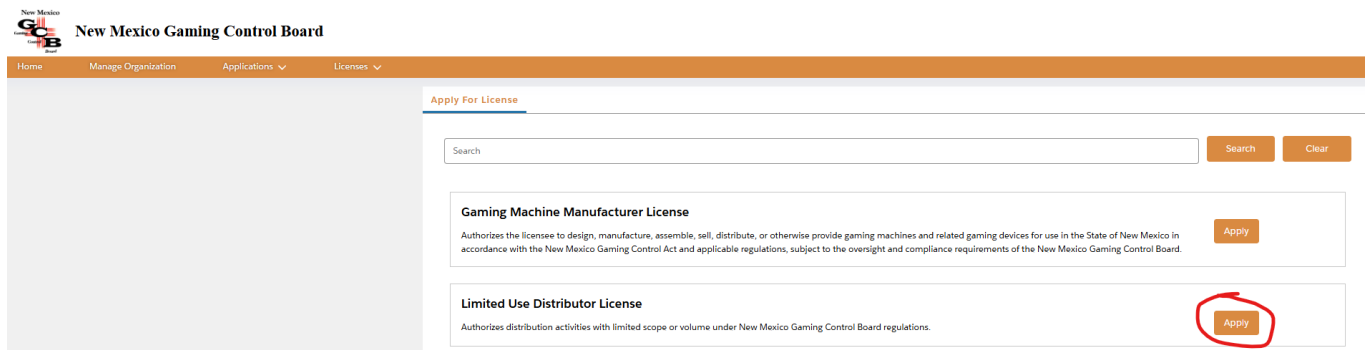
Step 2: Click on Applications -> Apply for License



Step 3: Click Select for 'Gaming Board'



Step 4: Click 'Apply' next to Limited Use Distributor License to launch the application.



Step 5: Specify the Organization for which you would like to apply towards. **You must select a Profit Organization.**

New Mexico
New Mexico Gaming Control Board

Home Manage Organization Applications ▾ Licenses ▾

Select Organization Gaming Machine

Organization Name ▾	License Number ▾	License Type ▾	License Status ▾	Issue Date ▾	Expiration Date ▾	
NMGSB Charity	R001	Racetrack Gaming Operator License	Active	01/05/2026	01/12/2027	Select
Florida Charity	R002	Racetrack Gaming Operator License	Active	11/29/2025	12/30/2027	Select
Kyne Inc.	R003	Racetrack Gaming Operator License	Active	02/23/2026	02/23/2027	Select
Four Corners Enrichment Group	R007	Racetrack Gaming Operator License	Active	03/14/2026	03/14/2027	Select
	N001	Nonprofit Gaming Operator	Active	02/23/2026	02/23/2027	Select
XYZ BINGO	N003	Nonprofit Gaming Operator	Active	02/24/2026	02/24/2027	Select

Step 6: First is the Introduction Screen

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New Mexico Gaming Control Board

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Limited Use Distributor Intake Application

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- Organization Information
- Licensed Jurisdiction
- Certification
- Upload Documents
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- Confirmation

Introduction

Every entity seeking to distribute gaming-related equipment or services for limited use within this state must obtain a Limited Use Distributor License from the Gaming Control Board in accordance with applicable statutes and regulations prior to commencing such activities.

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Step 7: Next is the Organization Information Screen

New Mexico
SGB

New Mexico Gaming Control Board

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Organization Information

Organization Information

Name of Qualified OrganizationControl Number (Assigned by Gaming Control Board)
United GamingCN
Does the organization do business under different name? If yes, specify DBA and Trade Name.
☐ Yes ☒ No
Mailing Address
Mailing Address
56 Sandia crest
Mailing CityMailing State
SantaNew Mexico
Mailing ZipMailing Country
56789United States
☐ Is physical address same as mailing address?
Physical Address
Physical Address
56 Sandia crest
Physical CityPhysical State
SantaOther
Physical ZipPhysical Country
56789Albania
Business Phone (XXXX XXX-XXXX)Business Email
(767) 678-6756business@gmail.com
FEIN (XX-XXXXXXX)NM State Tax ID Number (XX-XXXXXX-XX.X)
67-879678679-980768-97-0
Type of Business Structure
Limited Liability Company
State of Creation of Business Entity
California

▼ First Primary Contact Information

* First Contact Name

First Title

* First Contact Phone ((XXX) XXX.XXXXX)

* First Contact Email

☐ Is primary contact address same as mailing address?

▼ First Primary Contact Address

* Street

* City

* State

* Zip

* Country

▼ Second Primary Contact Information

Second Contact Name

Second Title

Second Phone ((XXX) XXX.XXXXX)

Second Contact Email

☐ Is primary contact address same as mailing address?

▼ Second Primary Contact Address

Second Phone ((XXX) XXX XXXX)

Second Contact Email

☐ Is primary contact address same as mailing address?

✓ Second Primary Contact Address

Street

City

State

New Mexico

Zip

Country

United States

✓ Third Primary Contact Information

Third Contact Name

Third Title

Third Phone ((XXX) XXX XXXX)

Third Contact Email

☐ Is primary contact address same as mailing address?

✓ Third Primary Contact Address

Street

City

State

New Mexico

Zip

Country

United States

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Step 8: Next is the Licensed Jurisdiction Screen

New Mexico
SGCB

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Licensed Jurisdiction

List all jurisdictions currently licensed and indicate your standing in the state.

Licensed Jurisdiction

Add New

Jurisdiction	License Number	Standing	Effective Date	Expiry Date
No data available				

Save for later

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Next

Click 'Add New' to add an entry

Licensed Jurisdictions and Standing

* Jurisdiction

* License Number

* Standing

* Effective Date

* Expiry Date

Save

Step 9: Next is the Certification Screen

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Gaming Control Board

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Certification

I acknowledge, understand and agree that by applying for and accepting any license, certification, registration, renewal, finding of suitability, or other approval (each a "License") from the New Mexico Gaming Control Board ("Board"), I am certifying to the Board that:

1. I have read the Gaming Control Act, Sections 60-2E-1 through 60-2E-41 NMSA 1978 ("Act") and administrative rules, plans and policies adopted or approved by the Board (collectively "Rules"), and I understand the requirements of the Act and Rules.
2. I have read the minimum Internal controls established or approved by the Board for use by the gaming opera tor licensee ("Licensee") and I understand the requirements of the minimum Internal controls, OR, I certify that the minimum Internal control requirements do not apply to my job duties.
3. I have read the compulsive gambling assistance plan required by the Act and Board rules and approved by the Board for use by the Licensee, and I understand the requirements of the compulsive gambling assistance plan, OR, I certify that the compulsive gambling assistance plan requirements do not apply to my job duties.
4. I understand and agree that I am responsible for the Limited Use Distributor's compliance with the Act and Rules including, where applicable to my job duties, the minimum Internal controls and compulsive gambling assistance plan.
5. I am signing this Certification with the knowledge that the Licensee and I will be subject to disciplinary action, including fines and/or revocation or suspension of the License, for failure to comply with the Act or Board rules including, where applicable to my job duties, requirements of the minimum Internal controls and compulsive gambling assistance plan.

* Full Legal Name

* Date

Signature

Save Signature Clear

Save for later

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Step 10: Next is the Upload Documents Screen

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Upload Documents

☐ Show only notary documents

☐ Show only downloadable documents

Document Name	Document Description	Uploaded Files
Affirmation & Consent	A statement confirming that the information provided is true and granting consent for its use and verification.	
Ownership Interest Disclosure	Lists all persons and entities holding an ownership interest in the Distributor/Applicant.	
Certificate of Authority	An official certificate issued by the New Mexico Secretary of State authorizing a business to operate in New Mexico.	
Copies of Jurisdictional Licenses	Copies of each active license corresponding to the jurisdictions and regulatory standing	
Investigation Authorization	A form granting permission to release and obtain necessary information for the purpose of conducting an investigation.	
Applicant's Request to Release Information	This authorization allows the release of information concerning the applicant to the appropriate regulatory and law enforcement agencies for the purpose of evaluating and processing the application.	

Size

Select an Option

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Step 11: Next is the Payment Screen

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Payment

Select your mode of payment and click "Pay and Submit" to input your payment information. Payments made with a Visa or Mastercard will be charged a 2.5% transaction fee. This is a fee imposed directly by the bank, and no portion of the fee is paid to or collected by the NMGCB. Payments made by e-check will not result in any transaction fee.

* Mode Of Payment

The amount to be paid is \$2500 (Application Fee \$2500)

Please click the Pay & Submit button to proceed with the payment.

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Pay and Submit

Step 12: Last is the Confirmation Screen

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Your application has been submitted successfully.

Application Number : PAR-0000000363

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